

# **SOFT & SOCIAL SKILLS CERTIFICATION WORKSHOP**



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## Who We Are...

**Trantos & Partners Consultants**, is a constantly growing human resources consultancy company, operating from 2004 within the EU and having its main business activity to design, develop and provide (always with an innovative and systematic way) total business solutions in order to enhance personal improvement and career opportunities for people and employees in every sector.

Our people and affiliates are highly educated and distinguished in the market place for their successful professional background and accuracy in consulting. We are certified assessors & validators of the E.F.Q.M. European Foundation of Quality Management.



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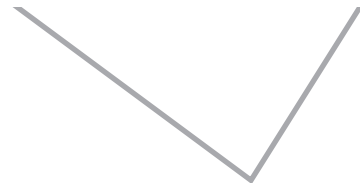
# What about Soft & Social Skills

Solely mastering certain skills is not enough anymore.

Instead of paying attention to narrowly defined hard skills and qualifications, everyone (world wide now days) placing more importance on the personal qualities and attitudes which cannot be recognised through conventional diplomas, ordinary seminars, and the usual assessment procedures .

The workforce, entrepreneurs, professionals e.t.c. is expected to show entrepreneurship qualities, efficiency, emotional intelligence, flexibility, adaptability, innovation, creativity, a self-motivated attitude.

Our soft & social skills workshops, is the answer so new competences and learning can be achieved much easier and in a permeant way.





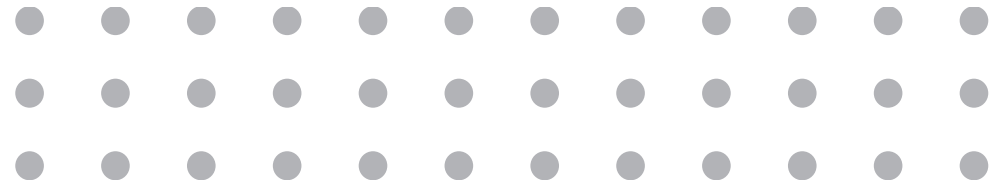
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# Our Soft & Social Skills Workshop in details

The most common exercise is conducted in groups of 8 - 10 participants.

After having received instructions the groups start their work separately and have a specific period of time to fulfil a task (2-3 hours).

Review of the exercise, occurs through a self-evaluation of the participant and through an external evaluation in the observers' conference, based on a predetermined set of criteria. It concludes with a comparative analysis of the findings in a personal feedback talk



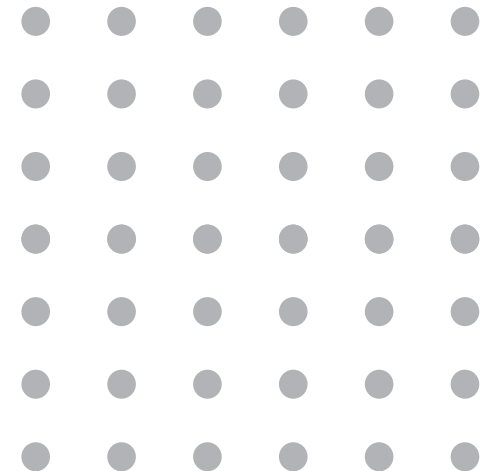


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# The main areas of competence assessment

During the workshop our observers are monitoring and validate participants in :

- Strategic Thinking
- The ability of designing a project
- The ability of working methodically and systematically
- Team working
- The verbal and non verbal communication ability
- The Emotional Intelligence
- The capability of preventing conflicts and disputes
- The ability of motivating others
- Problem Solving and Decision making
- Creative thinking and innovation
- Presentation Skills





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# Our Soft & Social Skills Workshop designed and created by...



AARHUS UNIVERSITY



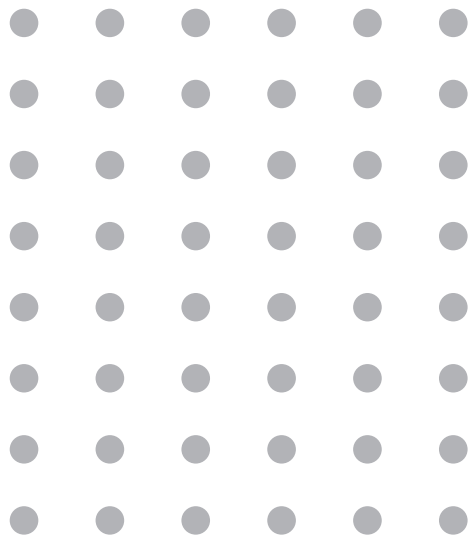


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# What is in there for the participants ;

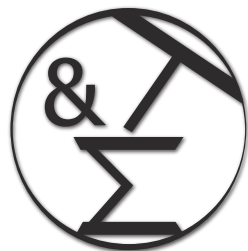
More than 300 participants already, had the chance through our workshop to develop :

- Opportunities for personal development
- Abilities for better perform
- Ability to communicate effectively with everybody
- Development of empathy and emotional intelligence skills
- Development of team working abilities
- Efficiency & productivity
- Ability to recognise and handle difficult manners and situations



# FIND US

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**Τράντος & Συνεργάτες**  
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